Corporate Services

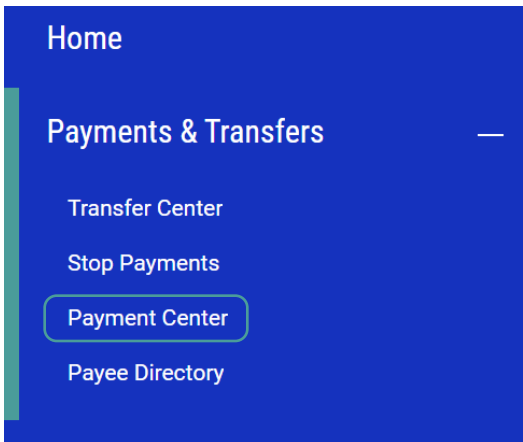# Quick Reference Guide - Payment Center

Bangor Savings Bank

You matter more.®

Member FDIC

The Payment Center workspace is home to all your payment initiation needs and transaction records. You can initiate, view and manage freeform (one time use) and template payments in a consolidated fashion.

These payment types include Automated Clearing House (ACH) transactions, and wire transfers.

Widgets available on the Payment Center workspace include:

- Payments
- Payment Templates
- ACH Pass-Thru

All are permission based. This guide touches upon the relationship between the widgets and the Payment Center workspace, as well as the relationship between the widgets.

THE PAYMENTS WIDGET

It provides both processed and pending payments across all ACH and wire transfer, as well as the ability to initiate (new) payment.

These processed and pending payments include those initiated on the fly as freeform payments and those initiated from using a payment template.
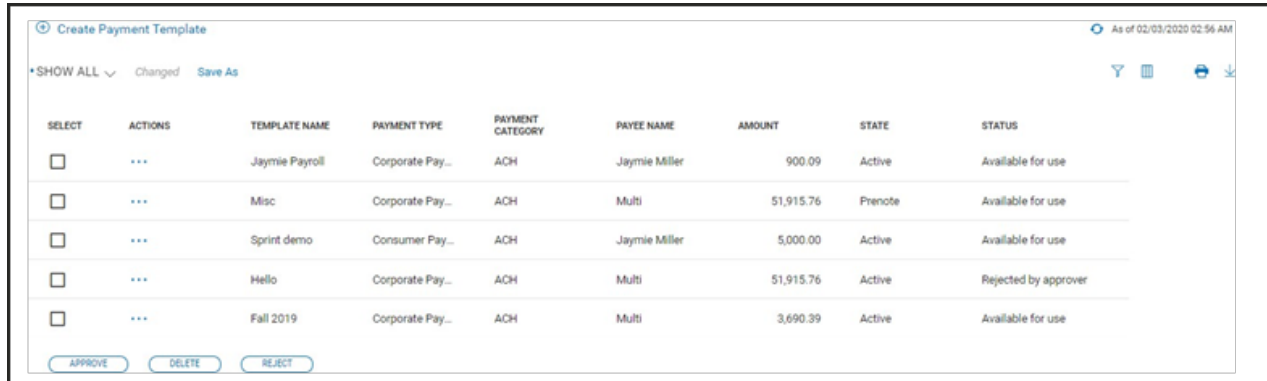
ALL PAYMENTS ⌄   As of 06/17/2024 11:47 AM

	ALL	ACTIONS	STATUS	PAYEE NAME	FROM ACCOUNT NAME	FROM ACCOUNT	AMOUNT
☐		⋯	Processed		OPERATING ACCOUNT		10,833.33
☐		⋯	Processed		OPERATING ACCOUNT		10,833.33
☐		⋯	Processed		OPERATING ACCOUNT		10,833.33

THE PAYMENT TEMPLATES WIDGET

It provides a consolidated list of ACH and wire payment template records for repeated use, as well as the ability to create (new) payment template.

Transactions initiated using Payment Templates are reported in the Payments widget, templates themselves remain in the Payment Templates widget.
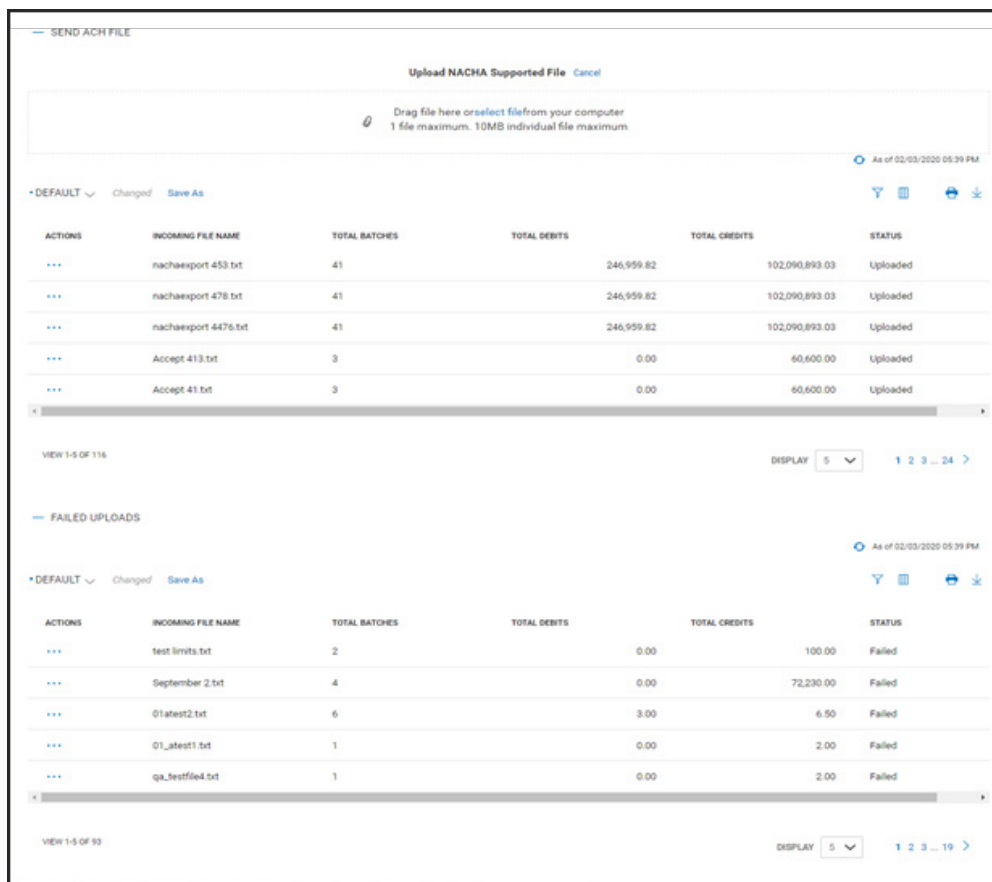

THE ACH PASS-THRU WIDGET

It provides the capability for users to send via upload, a National Automated Clearing House Association (NACHA) format compliant file to be "passed through" for processing at the financial institution.